



PATAWOMECK INDIANS OF VIRGINIA MUSEUM & CULTURAL CENTER

FIELD TRIP PLANNING GUIDE

MUSEUM LOCATION:

The Patowomeck Museum & Cultural Center is located just ten minutes from Downtown Fredericksburg, less than two miles from George Washington's Boyhood home, and to the right just after you pass Duff Green Memorial Park. Turn at the entrance to Duff Green Memorial Park and take the new access road to the Museum. GPS 638 Kings Highway, Fredericksburg, Virginia, 22405.

MUSEUM HOURS:

Monday - Tuesday are for School Group Tours by appointment only. 10am to 4pm Wednesday through Saturday. Closed: Sundays, Thanksgiving, & December through February.

RESERVATIONS:

Call (540)-225-3900 or email PatowomeckTribalCenter@gmail.com. Reservations must be made at least two weeks in advance of visit date and are subject to availability. A completed Field Trip Request Form is NOT confirmation of your reservation. A confirmation email will be sent to the teacher (contact person listed on the request form). If you do not receive a confirmation email after two weeks, please contact us at (540)-225-3900 or email PatowomeckTribalCenter@gmail.com.

FINAL COUNTS/CANCELLATION POLICY:

Please confirm your final count a week prior to your visit. If you have to cancel your visit, we ask that you notify us within 48 business hours of your visit. Visits canceled will receive a refund.

CHAPERONE POLICY:

All children (under the age of 18) must be accompanied by an adult chaperone. We require a minimum of one adult chaperone for every five children. Students must be within eyesight of their teacher or chaperone at all times. Chaperones are responsible for the behavior of the students in their group. Please monitor students closely while in the Museum, Tribal Store, Living History Village, or Multimedia Center.

PAYMENT:

Payment should be made one week prior to your visit. Please note that only one form of payment is accepted per reservation. We accept checks (delivered to: Patowomeck Museum and Cultural Center c/o Accounting Department, 638 Kings Highway, Fredericksburg, Virginia, 22405), and major credit cards (Call (540)-225-3900 or pay online). If you have any questions, please call us ((540)-225-3900 or email (PatowomeckTribalCenter@gmail.com)). Any additional adults that are not included on the confirmation letter and paying separately will pay based on the school rate for the admission price.

Please include date of visit, reservation number, group/school name, contact name and phone number on the check. Checks should be sent to:

Patowomeck Museum and Cultural Center
C/O Accounting Department
638 Kings Highway, Fredericksburg, Virginia 22405

PARKING:

Parking is free and bus, personal vehicle, and van parking is available. Bus drivers should park in the parking spots designated for buses.

SCHEDULE PLANNING:

Allow extra time for the museum film, gift shop, meals and travel-related necessities.

DAY OF ARRIVAL:

Please bring your confirmation email. Plan to arrive at least 30 minutes prior to your scheduled visit time to register and use the facilities. Gather your group near the Multimedia Center. Keep entry doors clear. Send your lead teacher inside with your final headcount to check in with a Docent. Once the film is viewed at the Multimedia Center, the Docent will escort the students into the Museum.

Please be reminded student backpacks must stay on the bus and only water is permitted in the outdoor areas.

TRIBAL STORE:

The *Patawomeck Tribal Store* provides a unique selection of textiles, jewelry, books, and so much more. Discover a myriad of souvenirs to remember your visit.

PICNIC TABLES:

Picnic tables are available at the Museum, first-come, first-served. Food and drinks are not allowed inside the Museum or in the outdoor Living History Village areas (only water in the outdoor areas).

SPECIAL ARRANGEMENTS:

Call for information about accessibility for students with disabilities. Licensed guide animals assisting visitors are allowed throughout the Museum.